

#### Registration

Thank you for registering for an upcoming Academy of Pelvic Health Physical Therapy continuing education webinar course. As you make preparations to attend the course, please make sure to access all of your course materials at least 2 days prior to the course. If you want to cancel your course registration, please review our Cancellation Policy ([www.aptapelvichealth.org/cancellation](http://www.aptapelvichealth.org/cancellation)).

#### Contact Us for Assistance

Contact us immediately for assistance if you experience log-in difficulties or do not see the course show up in your Learning Center portal. Our staff will gladly help you login and ensure you are able to view all of your course materials. Contact us at [kalki@aptapelvichealth.org](mailto:kalki@aptapelvichealth.org). Due to a high volume of calls, our staff responds fastest via **EMAIL** Monday-Friday 9:00am-5:00pm EST.

#### Learning Center

First and foremost, ensure you have access to the Learning Center and your course. The Learning Center is **not compatible with tablets** so we highly recommend you use a PC computer or laptop.

#### What's Included?

The Learning Center contains all of your course materials that you will have access to for up to 12 months. We highly recommend you to print or download any files you wish to access beyond the one-year mark as they will expire after 12 months from the last day of the course.

- **Welcome Letter** - any key reminders from the faculty and Academy staff with your Zoom login instructions
- **Lecture Manual** - digital PDF manual
- **Handouts** - worksheets you need to read or print out prior to the course
- **Pre-Reading Assignments** - you must complete these prior to the course
- **Online Discussion Board** - connect with fellow registrants
- **Resource Catalog** - directory of supplemental resources and a list of supply and equipment vendors
- **Course Evaluation Survey** - will only appear on the last day of the course
- **Final Exam** (multiple-choice) - will only appear on the last day of the course, you will have 30 days to complete the exam. If you fail, you will have 2 more attempts to pass it
- **Certificate of Completion** - will appear after you pass the final exam (75% or higher)

#### Learning Center Log-In

If you are new to our webinar courses, please follow instructions below. Your Learning Center account is linked to your Membership Account/Customer Account so when you register for a course, it should appear within 1-3 days in your Learning Center.

**Click to Access the Learning Center:** <https://sowh.mycrowdwisdom.com/diweb/mylearning>

**Username:** Email Address (same email address you used to register for the course)

**Password:**

- If you are an Academy member, your password is LastnameAPTAID (i.e. Lee123456)
- If you are NOT an Academy member, your password is whatever you set it as when you registered for the course)

#### Brush Up on Your Anatomy Knowledge and Complete Your Pre-Readings

We highly recommend you thoroughly review anatomy terminology prior to attending the course and read all assigned pre-readings PRIOR to your first course day. If you are a 2nd or 3rd year PT Student, we recommend you to have some orthopedic/ musculoskeletal coursework in your curriculum prior to attending the course.

#### Arrive On Time

We take attendance at Webinar Courses. Punctuality is required and if not met, will result in forfeiture of contact hours. Please arrive at least 5 minutes prior to the course to test your webcam, microphone and access to Zoom. Please return promptly from your scheduled or faculty-announced break-times.

#### Test Your Technology

Make sure you have the following items 1-2 days before the course:

- PC or Laptop
- Internet Connection (Wi-Fi or Wired Internet)
- Microphone (make sure you can mute/unmute yourself)
- Webcam (this course is interactive, make sure you have a functioning webcam)
- No disruptive background noise (try to sit in a quiet room)
- You will be muted upon entry but you can unmute yourself when you wish to contribute to the conversation or ask a question!

#### Helpful Resources

- [Contact Us for Assistance](#)
- [Faculty Directory](#)
- [Scholarship Programs](#)
- [Membership - Join/Renew](#)
- [Teach a Course](#)
- [Host an In-Person Course](#)
- [Patient Education Resources](#)
- [CEU Approval Instructions](#)
- [Advertise in a Course](#)
- [Upcoming Live Courses](#)
- [Self-Paced Courses](#)
- [Learn about CAPP \(Certificate of Achievement in Physical Therapy\)](#)
- [Student Clinical Affiliations](#)
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